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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Estates Committee held on 25th January 2022

Present: Cllr J. Rogerson

 Cllr H. Gee

 Cllr D. Jackson

 In attendance: Cllr D. Little

Cllr Rogerson (Chair) opened the meeting and welcomed everyone.

**Min 22/01/0055 Apologies for Absence**

Cllr N. Stubbs

**Min 22/01/0056 Declarations of Interests**

None

**Min 22/01/0057 Approval of Minutes**

To approve minutes of meeting held on 24th August 2021 – none tabled.

**Min 22/01/0058 Recurrent Costs and Budget for Maintenance of the Station Building**

Agreed; Members of the Committee to devise a list of items for maintenance with timescales for recurrence so that budgetary estimates can be made with a view to factoring these into future Town Council budgets.

**Min 22/01/0059 Station Cafe Lease**

A draft of the new lease from the Council’s solicitors was tabled. Clauses of the draft were compared with the old lease to examine amendments and additions following issues raised at a Zoom meeting held on 6th January 2022 between representatives of the Council and the Council’s solicitor.

There was general approval of the new draft. A small number of items for clarification were identified. These will be taken up with our solicitor by Cllr D. Little.

Agreed: Subject to receiving clarification to the items, above, a motion will be prepared to go to the Council meeting scheduled for Wednesday 9th February recommending signing and issuing of the lease.

 **Date of Next Meeting - 22nd February 2022**